

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015-16

I. Details of the Institution

1.1 Name of the Institution

N.S.S.COLLEGE, NEMMARA

1.2 Address Line 1

NEMMARA COLLEGE P.O

Address Line 2

PALAKKAD DISTRICT

City/Town

PALAKKAD

State

KERALA

Pin Code

678508

Institution e-mail address

nsscollegenemmara@gmail.com

Contact Nos.

04923-244265

Name of the Head of the Institution:

DR.V K SUDHAKARAN

Tel. No. with STD Code:

04923-243265

Mobile:

9447943003

Name of the IQAC Co-ordinator: Prof V. DEVIDASAN

Mobile: 9446638408

IQAC e-mail address: nsscollegenemmara@gmail.com

1.3 NAAC Track ID
(For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: nssnemmara.ac.in

Web-link of the AQAR: (For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>) nssnemmara.ac.in/ugc/aqar

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	77.25	2007	5 YEARS
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY 31-03-2007

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2008-09 ON 30-01-2011 (A1/1196/11)
- ii. AQAR 2009-10 ON 30-01-2011 (A1/1196/11)
- iii. AQAR 2010-11 ON 31-03-2011 (A1/1435/11)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College - Yes

Constituent College - No

Autonomous college of UGC - No

Regulatory Agency approved Institution
(eg. AICTE, BCI, MCI, PCI, NCI) - No

Type of Institution - Co-education - Rural

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing - Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NIL

1.11 Name of the Affiliating University (for the Colleges)

UNIVERSITY OF CALICUT

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University NA

University with Potential for Excellence Nil UGC-CPE Nil

DST Star Scheme Nil UGC-CE Nil

UGC-Special Assistance Programme Nil DST-FIST Nil

UGC-Innovative PG programmes Nil Any other (Specify) Nil

UGC-COP Programmes

Nil

2. IQAC Composition and Activities

2.1 No. of Teachers	10								
2.2 No. of Administrative/Technical staff	2								
2.3 No. of students	1								
2.4 No. of Management representatives	1								
2.5 No. of Alumni	1								
2.6 No. of any other stakeholder and community representatives	1								
2.7 No. of Employers/ Industrialists	1								
2.8 No. of other External Experts	1								
2.9 Total No. of members	18								
2.10 No. of IQAC meetings held	3								
2.11 No. of meetings with various stakeholders:	1	Faculty	2						
Non-Teaching Staff/Students	2	Alumni	1	Others					
2.12 Has IQAC received any funding from UGC during the year?									
If yes, mention the amount	NIL								
2.13 Seminars and Conferences (only quality related)									
(i) No. of Seminars/Conferences/ Workshops/ Symposia organized by the IQAC									
Total No.		International		National		State		Institution Level	3
(ii) Themes	Orientation programme for non-teaching staff Session on Research Methodology for faculty members Induction Programme for the first year students								

2.14 Significant Activities and contributions made by IQAC

- Departments were requested to submit their action plan for the year which was scrutinized and suggestions given.
- Incorporation of new teaching methodologies in teaching/ learning process given special attention.
- Follow up of the infra structural development activities.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • Orientation programme for the first year students • Decision for the timely conduct of common internal examinations • Efficient execution of Programmes like WWS, SSP (initiatives by Higher Education Dept. Kerala) • Promotion of gender equity through women empowerment • Initiation for the preparation for second cycle of accreditation 	<ul style="list-style-type: none"> • Students were familiarised with the CBCS system • Enabled the systematic coverage of syllabus and the students were able to the final examinations with confidence • Students actively participated in the venture and could improve their levels • Legal awareness programmes organised by N.S.S and Ladies Club • Steps for preparation of AQAR and SSR started

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body - Yes

Management Syndicate Any other body College Council

Provide the details of the action taken

Discussed and approved by the IQAC, College Council and Management

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	3			
UG	12			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	15			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options – CBCS

(ii) Pattern of programmes:

Pattern	No: of Programmes
Semester	All the programmes are in this pattern
Trimester	
Annual	

1.3 Feedback from stakeholders* (On all aspects)

Alumni	Parents	Employers	Students
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Mode of feedback :

Online	Manual	Co-operating schools (for PEI)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Regular revision and updating of syllabi as proposed and approved by the University of Calicut. A revision of syllabus for the PG program for M.Sc Chemistry and M.Com was implemented during this academic year.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
53	42	11		

2.2 No: of permanent faculty with Ph.D

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	3								

2.4 No. of Guest and Visiting faculty and Temporary faculty

18		
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	38	2
Presented papers	3	42	-
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- | |
|---|
| <ul style="list-style-type: none"> • Incorporation of ICT in teaching / learning. • Initiatives like WWS and SSP was utilized for the benefit of the student community • Use of power point presentations in student seminars encouraged |
|---|

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per University Regulations

2.9 No. of faculty members involved in curriculum restructuring/ revision/syllabus development as member of Board of Study/ Faculty/Curriculum Development workshop

-	-
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2.10 Average percentage of attendance of students

93

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com	59	17	71	2	-	90
BBA	36	14	75	3	-	92
B.A Economics	43	-	67	3	-	70
B.A English	29	31	45	3	-	79
B.A History	39	36	28	23	-	87
B.Sc. Botany	25	16	48	16	-	80
B.Sc. Chemistry	26	46	46	-	-	92
B.Sc Instrumentation	26	13	28	24	8	73
B.Sc. Mathematics	41	49	19	-	-	68
B.Sc. Physics	22	50	32	9	-	91
B.Sc Zoology	22	46	50	4		100
M.Sc. Chemistry	11	9	73	18	-	100
M.Sc. Mathematics	11	9	55	18	18	100
M.Com	7	14	72	14	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Continuous and comprehensive evaluation of the students which is a major focus of the CBCS is achieved through regular class tests. Discipline committee in co-ordination with the IQAC helps in maintaining a serene atmosphere which boosts teaching and learning process. Timely conduct of common internal examinations and publication of results is ensured. Interaction with parents through class PTA meeting to discuss the progress of their wards. Creative suggestions from the side of parents enables the teachers in improving the output. The initiatives of the Higher Education Council such as Scholar Support Programme (SSP) for academically weak students and Walk with Scholar (WWS) programme for outstanding students is closely monitored. The feedback from students is analysed for evaluating the performance of faculty members and the information is used for the improvement of teaching output.

2.13 Initiatives undertaken towards faculty development -

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	2
UGC – Faculty Improvement Programme	1
HRD programmes	
Orientation programmes	6
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	3
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	15		2
Technical Staff	1	-		-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Guidance to Newly recruited teachers in preparing project and seminar proposals
- Promotion of the interdisciplinary activities.
- Support to faculty members in the completion of Ph.D work
- Participation of PG students in seminars conducted by neighbouring colleges is encouraged
- Proper utilization of internet facilities to promote research and student projects

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	8	2	
Non-Peer Review Journals		1	
e-Journals	1		
Conference proceedings		16	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	---
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published

i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		4			
Sponsoring agency		UGC KSCSTE			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year – Nil

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text"/>	State level	<input type="text" value="1"/>
National level	<input type="text" value="10"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="23"/>
NCC	<input type="text"/>	NSS	<input type="text"/>
		Any other	<input type="text" value="9"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social responsibility

Environmental Day was celebrated with planting of trees under the leadership of N.S.S unit. An awareness class on the “Relevance of Environmental Day and Global Environment Issues was arranged. As part of nature awareness, N.S S Volunteers participated in “mazhanadatham”. Whole college participated in the “Sevana varam” in association with Gandhi Jayanthi Celebrations. Street play organised at Nemmara Municipal Stand and the pamphlet distribution was intended to create an awareness on the devastating impact of AIDS on society. Preparation of the Blood Donors diary and Blood donation camp was a significant endeavour of the academic year. Health survey in Vithanassery ward of Nemmara Panchayath was another social venture undertaken by the students during N.S.S camp. N.S.S camp also generated a consciousness about the dreadful effect of plastics. Usage of eco-friendly materials and shift to organic farming was also highlighted. Visit to “Pavithratha”, an Old age home was also undertake by the N.S.S Unit.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	38 Acres	-	-	38 Acres
Class rooms	38	-	-	38
Laboratories	8	-	-	8
Seminar Halls	1	-	-	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Complete digitalisation of administrative and examination processes.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	35011		83	46,308/-		
Reference Books			6	3045/-		
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)			44	9774/-		

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	73	2	Yes	-	-	Yes	12	
Added	-	-	-	-	-	-	-	
Total	73	2	-	-		-	12	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

All the administrative processes have been digitalized. Teachers and students get sufficient access to internet facility.

4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	-
iii) Equipments	-
iv) Others	-
Total :	-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Life skill and gender equity programmes given due importance
- An orientation programme is offered to first year UG students
- The participation of students in Extra-curricular activities is encouraged.
- Monitors the efficient execution of SSP and WWS.
- Strict inspection of the academic activities including common internal examination, tutorial system

5.2 Efforts made by the institution for tracking the progression

Interactions with alumni and different stake holders are made use of in improving the standards and achieving the advocated vision.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1209	80		

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
	361	28		928	72

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
514	222	11	446	12	1193	559	228	12	490	18	1289

Demand ratio – (Centralised admission)

Dropout % - 0.5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Counselling is provided by the group tutor to needy students for overcoming examination fear and family problems. Frequent career orientation and personality development programmes facilitate the students in securing placements and clearing competitive examinations. WWS program kindles the overall development of the potential in academically top students. Proper care is taken to ensure they are provided with extra support to face competitive exams. Academically weak students are given extra care through SSP program.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Personality development training, career guidance and counselling classes are regularly arranged by the career guidance cell.
- Orientation for competitive examinations are provided in required cases

No. of students benefitted

5.7 Details of campus placement -

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	67	13	8

5.8 Details of gender sensitization programmes

Sessions on Legal awareness, cyber crime etc arranged under the auspices of women cell and Ladies club

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports:

State/ University level National level International level

Cultural:

State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount in Rs
Financial support from institution	14	28,000/-
Financial support from government	960	29,30,965/-
Financial support from other sources	13	1,30,000/-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION OF THE COLLEGE

“Empowerment through Uncompromising Quality Education” is the vision of our institution. The prime endeavour of the institution is the empowerment of society, especially the socially and economically backward community of the area through knowledge and to equip it to face the challenges and needs of emerging world.

MISSION OF THE COLLEGE:

The College has a peaceful rural locale which provides an optimal environment to enable achievement of the set forth vision and mission. The major ones include

- To give major thrust on uplifting educationally and socially backward sections of the society.
- To appreciate and respect all faiths, foster self and community development and promote religious harmony leading to national integration.
- To cater to the educational needs of the neighbouring community and to liberate them from the clutches of ignorance.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is developed and approved by the respective bodies of the University; suggestions are given by members of board of studies and faculty.

6.3.2 Teaching and Learning

College is well equipped with smart classrooms, library and Language Lab. Syllabus oriented Seminars and Workshops are conducted enabling the interaction of the students with eminent resource persons. P.G students are encouraged to participate in the seminars organised in the near-by colleges so as to widen their horizon. P.G students are also given chances to do their project works in external institutions so as to gain an ample exposure to relevant technologies. Due care is also taken to provide adequate opportunity to the students for their total intellectual and physical development.

6.3.

Class tests are conducted by the concerned teachers frequently and the weak students are given extra care. IQAC ensures the conducting of two internal examinations as per the University criteria under the supervision of the Examination Committee and Academic Audit cell. Class PTA meetings are conducted in each semester to update the parents about the progress of their wards. Tutorial system facilitates better teacher-students interaction and provides a complete overview of the students to the concerned tutors. All these channel the

6.3.4 Research and Development

A Research Committee to co-ordinates and motivates research ambience of the college with active support from IQAC. Teachers are encouraged to take up major and minor projects. Scrutiny of the project proposals submitted by faculty members is done by the research committee. Due support is rendered to faculty members in pursuing Ph.D and higher education, participating in seminars and publishing papers.

6.3.5 Library, ICT and physical infrastructure / instrumentation

In spite of an acute space shortage, the college library has an adequate supply of recent books. New books and journals are added every year. Computerisation of library is under completion. In addition to the common library, most of the departments are having their own department libraries which provide students to access the books with much ease. Most of the Departments are also provided with internet facility to which students are also given access.

6.3.6 Human Resource Management

The Principal with the involvement of college council analyses the existing staff pattern and takes necessary steps for the recruitment of guest personnel as per the requirement. Reconstitution of various committees and clubs are done at the beginning of each academic year to ensure efficient functioning. New recruits are accommodated into the system through in-house training. Various recreation programmes organised by the staff club on various occasions alleviates the strain of a hectic work calendar and preserves a co-ordial working atmosphere.

6.3.7 Faculty and Staff recruitment

Vacancy positions are intimated to the management in due time. Appointment is done by the management in compliance with the regulations of the University and concurrence of the State Government. Cases of unfilled vacancy are met by temporary appointment done strictly on merit basis after advertising in leading

6.3.8

A co-ordial association is sustained with selected industrial firms whereby the students get an opportunity to do their project works. Industrial visit as prescribed in the curriculum by different board of studies makes it inevitable to maintain our link and collaboration with industries. This also helps our students to procure jobs after course completion.

6.3.9 Admission of Students

Admission of students is done strictly on the basis of merit and reservation policies followed by the Government as well as the University. Admission to both U.G and P.G courses was through a single window system operated by University. An admission committee involving the Principal and the Heads of various Departments supervises the smooth admission procedure in the college with active support from the non-teaching staff. The admissions under community, sports and management vacancies are also completed ensuring transparency.

6.4 Welfare schemes for

Teaching	All Govt. schemes
Non teaching	All Govt. schemes
Students	Scholarships and other schemes implemented by Govt.

6.5 Total corpus fund generated -

6.6 Whether annual financial audit has been done - Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	-	Yes	IQAC
Administrative	Yes	Government	Yes	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes - No

For PG Programmes - No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examination is conducted as per the instructions from the University at the end of each semester. IQAC and the Academic Audit Cell ensures completion of the syllabus and internal examinations before the commencement of the final examination

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Active support of alumni is obtained for maintaining the infra structure of the institution. Financial support to meritorious students is also offered by the alumni.

6.12 Activities and support from the Parent – Teacher Association

PTA is a statutory body with principal as the President and elected member from the parent as Vice-president. General body meeting is convened on an annual basis. An executive committee with elected members from the staff and parents meets occasionally to discuss financial as well as any other matters of timely relevance. PTA plays a key role in the day-to-day activities of the college by closely monitoring the academic and infra-structural requirements and providing timely financial and moral support. PTA also provides endowments to the toppers in the University Examinations each year.

6.13 Development programmes for support staff

-

Orientation for support staff is given by individual Departments and Management as and when required.

6.14 Initiatives taken by the institution to make the campus eco-friendly

NSS and NCC units of the college take initiatives to make the college campus get rid of the menace of plastic. Students are directed to use non-plastic, eco-friendly materials in college functions and celebrations. Nature club undertakes the planting of new trees in the campus as part of Environment Day and Ozone Day celebrations.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Human resource of the institution and their resourcefulness was optimally utilized for knowledge sharing. Organisation of interdisciplinary seminars added to the knowledge uplift of faculty members.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- SSP & WWS programmes were implemented.
- Extensive usage of ICT facilities
- Career oriented Coaching classes and placement opportunities for outgoing students
- Utilisation of Language lab for facilitating the efficient teaching of English
- Extension programmes like blood donation, awareness creation on drug abuse, eye health awareness and check-up

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Visiting old age homes and orphanages for helping inmates
- Organising of Blood Donation Camps

7.4 Contribution to environmental awareness / protection

Initiative has been taken in order to make the college campus free of the menace of plastic. Students are directed to use non-plastic, eco-friendly materials in college functions and celebrations. Planting of trees and conservation of existing ones are taken care of by the nature club and N.S.S. Cleaning of the class room and campus premises is made a regular practice. Students are given orientation regarding energy conservation. Zoology and Botany Departments takes initiative to compile the biodiversity of the area as part of student projects.

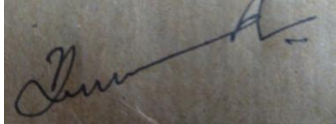
7.5 Whether environmental audit was conducted? - No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis) - Nil

8. Plans of institution for next year

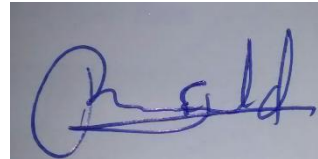
- To continue the eco-friendly and socially relevant extension programmes.
- To incorporate new innovations in teaching and learning process

Name : V. Devidasan



Signature of the Coordinator, IQAC

Name : Dr. G Pramod



Signature of the Chairperson, IQAC

FEEDBACK ANALYSIS AND ACADEMIC CALENDAR ATTACHED

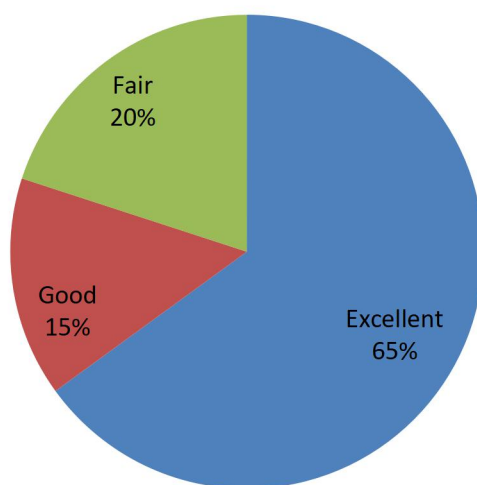
Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission



ANNEXURE I
FEEDBACK ANALYSIS

STUDENT EVALUATION OF TEACHERS 2015- 2016



ANNEXURE II

ACADEMIC CALENDAR

Date	Event
1/6/15	College reopens after mid-summer. Third and Fifth semester degree starts.
29/6/15	First semester degree starts.
10/8/15	First semester post-graduation starts
10/8/15 to 18/8/15	First internal examination for First, Third and Fifth semester degree students.
19/8/15	Onam celebration
20/8/15	College closes for onam holidays.
1/9/15	College reopens after onam vacation.
4/9/15	First ,third and Fifth semester First internal examination results
7/9/15 to 11/9/15	Evaluation of results of First ,Third and Fifth semester degree students by tutors.
7/9/15	Third semester PG starts
5/10/15 to 9/10/15	Second internal examination for First, Third and Fifth semester degree students
12/10/15	First third and Fifth semester Second internal examination results
13/10/15 to 14/10/15	Class PTA for First,Third and Fifth semester degree students
15/10/15	Third Semester Degree University Examination Starts.
21/10/15	Fifth Semester Degree University Examination Starts.
02/11/15	Fourth and sixth semester degree starts.
12/11/15	First Semester University Degree Examination Starts.
18/11/12	Second semester degree starts.
10/12/15 to 16/12/15	First internal examination for Sixth semester degree students.
10/12/15 to 16/12/15	Model Examination For First and Third PG Students.
17/12/15	Christmas celebration
18/12/15 to 27/12/15	Christmas Vacation
28/12/15	College reopens after Christmas vacation
29/12/15	Sixth semester First internal examination results
1/1/16 to 3/1/16	Evaluation of results of Sixth semester degree students by tutor.
5/1/16	First Semester PG university Exam Starts
11/1/16	Second Semester PG Starts
18/1/16	Third Semester PG university Examination Starts
18/1/16 to 22/1/16	First internal examination for Second and fourth semester degree students.
28/1/16	Fourth Semester PG Starts.
8/2/16	Second and Fourth semester First internal examination results
15/2/16 to 19/2/16	Evaluation of results of Second and Fourth semester degree students by tutors
29/2/16 to 4/3/16	Second internal examination for Sixth semester degree students