

*Office of the Principal,  
N.S.S COLLEGE, NEMMARA*

Nemmara College P O, Palakkad 1 Dt., Kerala. 678508

*Nationally Re-accredited with 'A' Grade by NAA*

**Minutes of the IQAC meeting held on 05/06/2019**

Meeting started at 2 pm in Principal's Chamber

**Agenda**

- Library matters
- SAAC
- Result analysis
- RUSA DPR

**Decisions taken**

- Decision was taken to appoint a guest librarian for smooth functioning of College library.
- Decided to authorize Dr. Sreedevi .N.Kutty, Assistant Professor, Dept. of Zoology to upload college data in SAAC website.
- Result analysis of the previous academic year should be conducted.
- Recommended to make necessary changes in DPR given to RUSA as per revised guidelines received from RUSA.
- Decided to conduct an induction/orientation programme for 1<sup>st</sup> semester UG students.

  
IQAC Co-ordinator  
N.S.S. COLLEGE  
NEMMARA  
PALAKKAD - 678 508



  
Principal  
N.S.S. College, Nemmara

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**Minutes of the IQAC meeting held on 2/08/2019**

Meeting started at 11:30 am in Principal's chamber

**Agenda**

- ASAP
- Academic matters
- Merit day
- Seminar assistance
- Research committee.

**Decisions taken**

- Decided to conduct SSP and ASAP in the current academic year.
- Decided to install Green boards in all departments.
- Decided to conduct Merit day to facilitate rank holders during September.
- Decision was taken to provide financial assistance for the conduct of seminar/workshops in all departments.
- Research committee should be revamped and nominated Dr.Geethakumary, Associate Professor, Dept. of Malayalam as the coordinator.

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*[Signature]*  
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**Minutes of the IQAC meeting held on 04/10/2019**

Meeting started at 10:30 am in Principal's chamber

**Agenda**


- Vehicle shed
- Financial assistance for departments
- IQAC seminars

**Decisions taken**

- Decided to construct a vehicle shed for students.
- Decided to provide financial assistance for departments to conduct workshops and seminars.
- Decision was taken to organize a one day FDP for faculty members on 16/10/19.
- Divided the 7 criteria among the IQAC members.
- All the departments should submit the data required for AQAR uploading in the stipulated time.  
Details should be mailed to [iqacnssnemmara@gmail.com](mailto:iqacnssnemmara@gmail.com).
- Decided to conduct PTS meeting by November.

  
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**Minutes of the IQAC meeting held on 01/12/2019**

Meeting started at 2 pm in Principal's chamber

**Agenda**

- AQAR uploading
- RUSA work

**Decisions taken**

- Sanctioned the uploading of AQAR.
- All the departments should submit the documentary proof of the activities conducted during the year to IQAC.
- Decided to start renovation work under RUSA.

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**Minutes of the IQAC meeting held on 17/02/2020**

Meeting started at 10:30 am in Principal's chamber

**Agenda**

- Department reports
- Internal exam
- Feedback

**Decision taken**

- All the departments should submit the activity reports of 2019-20 by first week of March.
- All the clubs and committees should submit the reports of 2019-20 by first week of March.
- Internal exam of even semester should be conducted before March 2020.
- Feedback to be collected and analyzed.

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